

**CONFIDENTIAL**

ROUTING AND RECORD SHEET				
<b>SUBJECT: (Optional)</b>				
		EXTENSION	NO.	25X1
Director, Foreign Broadcast Information Service			FBIS-0100/85	25X1
TO: (Officer designation, room number, and building)		DATE	DATE	25X1
		RECEIVED	FORWARDED	
1. Chief, Management Staff DDS&T Room 6E45 - Headquarters				13 March 1985
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COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)				
Review of CIA Committees-- Comments				

**CONFIDENTIAL**

FBIS-0100/85  
13 March 1985

MEMORANDUM FOR: Chief, Management Staff, DDS&T

FROM: [REDACTED] 25X1  
Director, Foreign Broadcast Information Service

SUBJECT: CIA Committees [REDACTED] 25X1

REFERENCE: Memo for DDS&T fm Exec. Dir., dtd 5 Mar 85, Same Subject

I concur with the disposition of the planning and review panels suggested in the Executive Director's memorandum. To the degree that the panels serve a useful function, transfer of responsibility to existing and perhaps more active forums has merit. The three panels identified must be a subset of a much larger list which I will will be happy to review if desired. I also realize that ICS committees do not fall under the purview of [REDACTED], but we should lobby to do away with the Open Source Action Group, a huge waste of time. [REDACTED] 25X1

25X1  
DDS&T/FBIS/HS [REDACTED] (13...00) 25X1

Distribution:

Original - Addressee  
1 - D/FBIS Chrono w/att  
1 - JDC Corres File w/att  
1 - FBIS Registry w/att

[REDACTED] 25X1

**CONFIDENTIAL**

5 MAR 1985

25X1  
MEMORANDUM FOR: Deputy Director for Science and TechnologyFROM: [REDACTED]  
Executive Director

SUBJECT: CIA Committees

1. Prompted by a memorandum from the President regarding reform of Federal advisory committees, the DCI asked me recently to revisit the subject of Agency committees which was explored in some depth a little over a year ago. The attached papers will give you the flavor of my exchange with the DCI on this subject. It is clear that the DCI wishes to be responsive to the spirit of the President's memorandum, although he understands that we are technically exempt from its provisions.

2. I've reviewed the earlier descriptions of Agency committees, the DCI's comments on them, and the follow-up material submitted for his consideration. As a result, I've identified a few committees or panels which I suggest we recommend to the DCI be abolished unless you argue otherwise. I'm quite willing to be guided by your judgment. Those identified in your area or in which you have some interest are:

- o the Interdirectorate Planning Group which existed to coordinate long-range planning at the Agency level; and
- o the Emergency Planning Panel chaired by the CIA Emergency Coordinator whose duties will be absorbed by the Office of Current Production and Analytic Support in the DI and the Policy Coordination Staff in the DO; and

o [REDACTED]

25X1

3. In addition to your comments on the above committees, I solicit your thoughts regarding any other changes needed in the structure or scope of the remaining committees or panels under your cognizance. I've asked the other deputies to comment separately on similar matters under their purview. I will base my reply to the DCI on the guidance I receive from all of you in these matters.

25X1



25X1

Attachments

85- 247/2

Executive Director

NOTE FOR: DCI

VIA : DDCI

SUBJECT : Reform of Federal Advisory Committees

I have your note on looking at all of our various advisory committees. I have just reviewed about 9 inches of paper, which you saw about 13 months ago in response to your request. My admittedly superficial examination suggests that you agreed last year that most of the committees we do have in existence serve some worthwhile purpose. I obviously will do anything you want, but I do not recommend examining this problem again so soon after our last review.

STAT

re: ER 85-247/1 *Commentator - Response to the Chairman of*  
*last time I was overwhelmed by a*

*paper - It should not take long to look at what they do & decide what we are worth in relation to what we put into them - MGL*

Executive Registry
85- 247/1

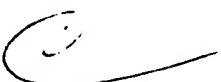
8 February 1985

MEMORANDUM FOR: Executive Director  
Director, Intelligence Community Staff

FROM: Director of Central Intelligence

SUBJECT: Reform of Federal Advisory Committees

Although this Presidential directive may not apply to the Intelligence Community, I think we should undertake on our own the same kind of review of Agency committees.



William J. Casey

Attachment:  
ER 85-247

cc: DDA

Executive Registry

RS- 247

THE WHITE HOUSE  
WASHINGTON

January 22, 1985

## MEMORANDUM FOR THE HEADS OF EXECUTIVE DEPARTMENTS AND AGENCIES

SUBJECT: Reform of Federal Advisory Committees

Federal agencies receive outside advice, information, and assistance from some 900 advisory committees, councils, boards, and commissions. They include a total of about 20,000 members, at a combined annual cost of approximately \$74 million. About two-thirds are established by statute.

A recent analysis found that 284 advisory committees reported no significant accomplishments during the last reporting period, and of these, 161 reported no activity whatever. The study also found that in many cases agencies failed to give serious consideration to the policy recommendations of committees.

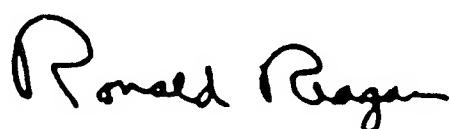
It is evident that many advisory committees are not serving a useful purpose, and should be eliminated. It is also obvious that valuable committees are not receiving proper support and attention from agency leadership. Elimination of needless committees and improved management of the remainder will result in increased committee credibility and better advice and information at lower cost to the government.

Therefore, you should undertake a thorough review of your agency's committees and achieve the following objectives:

1. Assure that all committees are effectively managed, that they are provided adequate policy guidance, that recommendations are evaluated, and cost savings achieved wherever possible.
2. Eliminate all committees not producing significant results, or whose advice is no longer needed by the government. Legislation would be required to abolish committees established by statute.

The Office of Management and Budget and the General Services Administration will assist you in this effort and will report overall progress, consistent with the annual review required by the Federal Advisory Committee Act.

In the interest of good management, I urge your continued attention to this matter.



## FEDERAL ADVISORY COMMITTEE ACT

[86 Stat. 770, P.L. 92-463, October 6, 1972, 5 U.S.C.A., App. I, p. 71]

### § Section 4. Applicability; restrictions.

- (a) The provisions of this Act or of any rule, order, or regulation promulgated under this Act shall apply to each advisory committee except to the extent that any Act of Congress establishing any such advisory committee specifically provides otherwise.
- (b) Nothing in this Act shall be construed to apply to any advisory committee established or utilized by—
  - (1) the Central Intelligence Agency; or
  - (2) the Federal Reserve System.
- (c) Nothing in this Act shall be construed to apply to any local civic group whose primary function is that of rendering a public service with respect to a Federal program, or any State or local committee, council, board, commission, or similar group established to advise or make recommendations to State or local officials or agencies.

VII-35

19 February 1982

S E C R E T

TIME : 1300-1350

TOPIC : "Intelligence and the Need to Know"

SPEAKER: Tape

1350-1400 BREAK

TIME : 1400-1450 BACKUP TAPE NUMBER:

TOPIC : The Directorate of Science and Technology

SPEAKER:  STAT

TITLE :

The Directorate of Science and Technology (DS&T) provides technological research and development (R&D) and technical systems for intelligence collection and processing. Our speaker will discuss the organization of the Directorate and a few of the current collection systems.

1450-1500 BREAK

TIME : 1500-1550 BACKUP TAPE NUMBER:

TOPIC : The Directorate of Intelligence Overview

SPEAKER: Richard Kerr

TITLE : Associate Deputy Director for Intelligence, DI

The responsibility for analysis and processing of collected intelligence rests with the Directorate of Intelligence (DI). Our speaker will describe the DI's analytical products and provide a description of the DI's structure and functions.

1550-1600 BREAK

S E C R E T